



Charter and Polity of the College

ANNAPOLIS, MARYLAND ~ SANTA FE, NEW MEXICO

Amended and Reated
) H E U X D U \

Founded as King William § School, 1696

Chartered as St. John § College, 1784

Since this Polity can be amended between printings, the current official Polity is kept in the offices of the Presidents of St. John's College.

HISTORY

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CHARTER OF ST. JOHN'S C

VII. That if the City of Annapolis should be fixed upon as a proper place for establishing the said intended college, this General Assembly give and grant, and upon that condition do hereby give and grant to the Visitors and Governors of the said College by the name of "The Visitors and Governors of Saint John's College in the State of Maryland," and their successors all that four acres within the City of Annapolis purchased for

of the powers, liberties and franchises in this Charter or Act of Incorporation granted, or intended to be granted, any ordinance should be made by the said corporation of Visitors and Governors or an

Polity of St. John's College

Preamble

*Education is the making of men and women out of children by bringing them into the world of
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- (a) The "principal" shall be the Presidents. When "President" is used in this Policy it shall mean:
- (i) with respect to membership on the Board of Visitors and Governors, in the Faculty, on committees of the Board, and sitting ex officio with the Instruction Committee, and for presentation of, and response to, the Statement of Educational Policy and Program (Article V (l)(c)), the President of the Annapolis campus and the President of the Santa Fe campus;
 - (ii) with respect to membership on committees or sitting ex officio with committees, and actions or procedures relating to one campus, the President of that campus;
 - (iii) with respect to actions under Article II (13)(b) or actions or procedures involving the entire College under Article X (l)(a)(i) and Article X(l)(a)(iii), either President.
- (b) The "vice-principal" shall be the Dean who is serving as the Chair of the Instruction Committee.
- (c) There shall be a Dean of St. John's College in Annapolis and a Dean of St. John's College in Santa Fe.
- (d) The "professors, tutors and assistants" shall bear the title Tutor or Tutor Emeritus. Tutors who have completed their tenure appointments by retiring shall be Tutors Emeriti.
- (e) There shall be Vice Presidents and other officials, as necessary, as provided in Article VII.
- (f) There shall be Associate members of the Faculty, hereinafter called Associates, as provided in Article VIII.
- (g) The "one learned body or faculty," composed of the Presidents, the Deans, the other Tutors, the Tutors Emeriti, the Vice Presidents, the College-wide Officials, and the Associates, shall bear the title the Faculty of St. John's College.
- (h) All who have formally matriculated are at the present enrolled, and are in good standing shall be called Students of St. John's College.
- (i) The Associate Deans and the Tutors of the Graduate Institute shall be called the Faculty of the Graduate Institute.
- (j) All who have been awarded a degree by the College shall be called Alumni. In addition, all who have completed at least one semester of undergraduate study or at least one segment of Graduate Institute study, but who are not currently enrolled, shall be called Alumni either a) in the case of undergraduate students, when the class with which they matriculated

College shall be called Alumni. All who have ever been Alumni shall continue to be.

- (k) The Staff shall consist of all persons appointed by the President who are not members of the Faculty of St. John's College.
- (l) There shall be no discrimination at St. John's College in appointments, conditions of employment, admissions, educational policy, financial aid programs, athletics, or other activities, on the basis of race, religion, age, sex, national origin, color, disability and/or handicap, sexual orientation, or other characteristic protected by any applicable federal, state or local law.

Additional nominations may be made in writing, addressed to the Chair, signed by at least five members of the Board, prior to the date above provided for the report of the Trustee and Governance C

Institutes shall be elected by the Students of the State Institute on each campus to attend all regular sessions of the Board on such student campus, with voice in deliberation, but without vote.

- (9) Staff Representation at Board Meetings. The Staff on each campus shall be invited to send two representatives to all regular sessions of the Board at the campus, with voice in deliberation, but without vote.
- (10) Reelection: A member of the Board elected by the Board or the Alumni may be reelected for not more than

(e) Finance Committee There shall be a Finance Committee which shall be responsible for recommending to the Board the annual budgets, policies for the expenditures from endowments, major capital expenditures, and policies for the investment of College assets. It shall be responsible for the oversight of the College's financial matters, physical plant and compensation policies for faculty

- (l) The Chair of the Board shall determine whether any meeting or portion of a meeting shall be in regular, executive, or public session, except that meetings of the Presidential Search, Trustee and Governance, and Executive Committee shall be held in executive session. Any member of the Board may, without invitation, attend any Board committee meeting in regular session with voice but without vote. Committee meetings in public session shall be open without restriction. A committee chair may enter into executive session during a committee meeting if the need arises. Attendance at committee meetings in executive session shall be limited to voting members of that committee and any other person invited by the chair of such Committee authorized by the Chair of the Board in consultation with the Chair of such committee.
- (m) Whenever a Capital Campaign is in progress, its Chair shall be an ex-officio voting member of the Finance and Executive Committees.
- (14) Execution of Contracts, Transfer of Securities, Etc. All contracts of \$500,000 or more, notes, deeds, leases, mortgages, releases, bonds or security or indemnity, negotiable instruments, stock certificates, transfers, and powers, and like papers and documents on behalf of the College or the Endowment Funds shall be executed by two persons, of whom one shall

Article IV

THE FACULTY: THE PRESIDENT

(1) There shall be a President for the Annapolis camp

determine a plan which specifies a preferred course of action to be taken. All necessary steps must be taken in timely fashion as prescribed by the Board. Nothing herein provided shall limit the power of the Board to act otherwise in the event of need to reduce or elimin

(c) A Dean shall be appointed from among the tutors who have themselves been appointed in accord with Article VI(3). If non-tenured, the appointee shall acquire tenure upon becoming Dean, in which case the provisions of Article VI(3)(a) regarding reappointment schedules shall not apply.

(d) To assist them in carrying out their duties, the Deans shall recommend one or more Tutors to be appointed by the President with the title of Assistant Dean.

(e) During the absence of the President from either campus, the Dean on that campus shall if necessary exercise the President's prerogative of final decision.

(f) During the absence of the Dean from either campus, the President shall exercise the prerogative of final decision.

(ii) A Tutor who has completed a three-year appointment must either be given a tenur

(4) Notification.

- (a) A Tutor under consideration for a non-tenure appo

- (ii) Those whose service has been continuous throughout those years;
- (iii) Those whose last sabbatical leave was postponed pursuant to 7(b)
- (iv) Those who have seniority of appointment.

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other President and the two Deans and shall be responsible for the supervision of the Admissions and Financial Aid Directors.

- (3) There may be such other persons appointed with the title of Vice President as deemed appropriate by the Board of Visitors and Governors on the recommendation of the Collegewide President made after consultation with the other President and the two Deans.
- (4) The Treasurers shall have charge, on their respective campuses, under the supervision of the President, of all funds and property, and shall have authority to carry out fiscal and property transactions, and to receive and disburse funds, subject to the provisions of

(4) The Associates Councils may establish such committees as they deem appropriate.

(5) There shall be the following Associates, as deemed necessary by the President on each campus, with the powers and responsibilities provided.

(a) The Registrars. The Registrars shall be responsible

- (i) The Director of College Information Technology Services. The Director of College Information Technology Services shall be responsible to the College wide Chief Financial Officer for the development and management of information services college-wide.
- (j) The Directors of Laboratories. The Directors of Laboratories shall be responsible to the Dean, in consultation with the Laboratory archons, for training and directing the student laboratory assistants, designing experiments for the laboratory program, and purchasing and maintaining laboratory equipment.

Article IX

THE FACULTY: FACU

(iv) If the Instruction Committee resigns with the Deans on a matter of confidence and the resignations are accepted, the President, in consultation with the new Deans and after seeking the advice of the other Tutors, shall nominate nine Tutors for the six vacancies on each campus in such a manner that two out of each three nominees shall be elected by the Tuto

Director of College Information Technology Services in regard to the needs of the College and its Program.

(d) The Prize Committees. T

submitting the proposal to vote, the Chair of the Instruction Committee and the
Dean on the other campus shall, at the special Faculty meetings, repeat their

its members to preside.

(b) Special meetings of the Faculty may be called upon due notice by the President alone or at the request of five Faculty members.

(c) Due notice shall be construed to mean no less than three days notice, except in cases of emergency.

(d) A quorum shall consist of a majority of the Faculty in residence except as otherwise provided.

(e) Only Tutors may vote on instructional matters. All Faculty members may vote on all other matters not specifically restricted in the Polity.

(3) The Secretary of

- (a) the management of funds available to the Student Polity;
- (b) the sanctioning of all student clubs, organizations, and activities, and their regulation, if necessary;
- (c) the representation of the Students of St. John's College to the community outside the College;
- (d) the establishment and maintenance of formal channels of communication between the Students and the Faculty; and
- (e) any other duties agreed upon by the Students and the Dean.

Article XIII

THE GRADUATE INSTITUTE

(1) The Associate Deans for Graduate Programs.

- (a) There shall be an Associate Dean for Graduate Programs on each campus to whom shall be delegated responsibility and authority, under

on a regular Faculty meeting and voted upon at the next regular Faculty meeting. A two-thirds vote of the entire Faculty in residence, including at least a simple majority vote of the Faculty in residence on each of the campuses, shall be required for approval of any proposed amendments.

Whatever action is thus recommended by the Faculty shall

d. The Collegewide President shall not have executive authority over instructional matters assigned to the Instruction Committee and its Chair under Articles V and IX(1) of the Polity.

(2) The President of the other campus shall assist the Collegewide President in his or her formulation and execution of Collegewide policies, and report to the Board concerning matters specific to his or her campus.

(3) The following persons are Officers of the College:

a.